



BENTONVILLE BAND BOOSTER BYLAWS

CONTENTS

ARTICLE I.	Name and Objectives	1
ARTICLE II.	Membership	1
ARTICLE III.	Executive Board	1
ARTICLE IV.	Officers of Boosters	2
ARTICLE V.	Appointed Positions	3
ARTICLE VI.	Meetings	3
ARTICLE VII.	Amendments	3
ARTICLE VIII.	Standing Rules	3
ARTICLE IX.	Indemnification	3
ARTICLE X.	Review Policy	3

ARTICLE I.

Name and Objectives

Section 1. Name

The name of this organization shall be the Bentonville Band Boosters (BBB). The name henceforth referred to as Boosters.

Section 2. Objectives

The objectives of the BBB are:

- a. To promote the advancement and development of instrumental music in the Bentonville Public School District (BPS).
- b. To support the existing and future instrumental music programs financially.
- c. To support the band program and the BPS building and maintaining the highest quality instrumental music program possible.

The Boosters shall accomplish its objectives through volunteer service and shall be governed by the basic policies set forth in these bylaws. The Boosters shall be non-commercial, non-secretarial, and non-partisan and operate only for the purpose related to the objectives.

Section 3. Agreement

The activities and policies of the BBB, and its bylaws and other rules and procedures, shall be in conformance and agreement with all policies of the BPS and the Bentonville Public Schools Band Program Volunteer Handbook. Nothing in these bylaws should be supposed and to supersede the policies of the BPS or the Volunteer Handbook.

The Boosters may cooperate with other organizations, provided it's representatives makes no commitments that bind the group represented without the approval of the Boosters Executive Board. The Boosters shall seek neither to direct the administrative activities of the Band Program nor control its policies.

Instead, the Boosters shall cooperate with the Band Program to enhance the educational environment.

Section 4. Fiscal Year

The fiscal year of this association begins July 1st and ends June 30th.

ARTICLE II.

Membership and Dues

Any supporter of the Bentonville Band Program who subscribes to the bylaws, objectives, and policies of the Boosters may become a member upon payment of dues, if dues are required at that time.

Section 1. Active Membership

Active membership of the BBB shall be parents and/or guardians of students currently enrolled in the Band Program, grade 6-12. Only active members shall be entitled to vote on matters brought before the BBB and be considered for the Officers of the BBB Board, except for the position of Alumni Chair as further described in Article IV.

Section 2. Special Membership

All other interested individuals shall be considered special members and invited to participate in the BBB.

Section 3. Dues

The Boosters Executive Board shall determine dues annually.

ARTICLE III.

Executive Board

The Executive Board of the BBB (Executive Board) shall consist of all elected Officers of the BBB. The Supervisor of the Instrumental Music and/or designated appointees may participate with the board as non-voting members.

Section 1. Meetings of the Executive Board

The Executive Board shall meet monthly during the school year or as deemed necessary by the Executive Board. A quorum of one-half of the Booster Board members is necessary to transact business.

Section 2. Procedure Manuals for the Executive Board

Each officer shall be in possession of a Procedures Manual designated for each office. These manuals will have current copies of the Volunteer Handbook, bylaws, and standing



BENTONVILLE BAND BOOSTER BYLAWS

rules and any other pertinent information. These manuals and training shall be given to the incoming officers at the beginning of their term of office. At the end of each term of office, the officers shall train the incoming member and explain the contents of the procedure manuals.

Section 3. Vacancies

The President shall fill, by appointment, any office vacancies which occur and shall do so prior to the next meeting of the Executive Board. If that meeting does not fill the vacancy, the Executive Board shall fill the vacancy by an affirmative vote of a majority of the remaining Executive Board members.

Should a presidential vacancy occur, the Vice-President of the BBB Executive Board should fill the President seat.

A Board position may be added providing its purpose consistent with the Policies and Objectives of the Boosters. A two-thirds vote of the Board Members is required to add this position.

Section 4. Removal of Executive Board Member

Any elected or appointed Executive Board member or other appointee of an Office of the Executive Board may be removed from office by an affirmative vote of two-thirds of the full Executive Board. Any such Executive Board member proposed to be removed shall be entitled to at least five (5) days' notice in writing sent by certified receipt mail of the meeting at which such removal is to be voted upon and shall be entitled to appear before and be heard at such meetings.

Section 5. Compensation

The active members of the Executive Board shall not receive any compensation for their services as a member of the Executive Board.

ARTICLE IV.

Officers of the Boosters

The officers of this Association shall include a: President, Vice-President, Secretary, Treasurer, Assistant Treasurer, Communications, Concessions, Logistics, Students, Uniforms, Fundraising and Sponsorship, Member at Large and such offices as are deemed necessary. Each chair has their own individual vote during executive sessions.

Additionally, the Alumni Chair shall too serve as a non-voting member of the Executive Board. This position shall be offered first to an outgoing Executive Board member who had a band member in the graduating class. If there is no interest from an outgoing board member, the position can be opened to the BBB Membership at large.

Section 1. Nominations, Elections, and Term

A nominating committee consisting of the Supervisor of Instrumental Music or his appointee and at least three existing officers of the BBB shall select nominees for offices of the Executive Board based on applications submitted for open positions to the committee.

Any active member for the open term may be considered a nominee. Nominees shall agree to abide by the Volunteer Handbook, bylaws, and standing rules of the Boosters.

In April, the nominations for offices shall be read at the General Membership meeting of the Boosters. Nominations from the floor shall not be accepted. The list of nominations for officers shall be published on the band program's website.

Election of officers shall occur in May for the upcoming term of office. Officers shall be elected by a majority vote of active members present. The term of all elected officers shall begin at the beginning of the first executive meeting in July for a minimum of one year and shall maintain the office until resignation or graduation through the end of June. An active member shall hold only one elected office.

Section 2. Duties of Officers

The officers shall perform their duties in service to the Bentonville Band Program as requested by the Supervisor of Instrumental Music and as described in the standing rules commonly referred to as Job Descriptions.

Section 3. Removal of Officers

The Executive Board may remove any officer elected or appointed whenever it is judged to be in the best interest of the BBB and shall follow procedure for Removal of Executive Board Member specified in Article 3 Section 4.



BENTONVILLE BAND BOOSTER BYLAWS

ARTICLE V.

Appointed Positions

The officers of the BBB shall create positions and appoint members to those positions when necessary to perform the activities of the BBB.

ARTICLE VI.

Meetings

There shall be a minimum of four (4) General Meetings of the BBB during the school year. The President of the BBB shall schedule and conduct these meetings.

Section 1. Order

Unless otherwise herein provided, Roberts Rules of Order Newly Revised shall govern all matters of procedure.

Section 2. Quorum

A quorum of four (4) officers and ten (10) active members shall be required to hold a general meeting where a vote of the membership is required.

ARTICLE VII.

Amendments

These bylaws shall be amended or replaced by a majority vote of the Executive Board at their meeting followed by a majority vote of the active members present at the next General Meeting of the BBB. Proposed amendments shall be published and given one month public view prior to such votes being taken.

ARTICLE VIII.

Standing Rules

The Standing Rules shall be changed or replaced by a majority vote of the members present at a scheduled Executive Board Meeting.

ARTICLE IX.

Indemnification

Indemnification of the Boosters is in accordance with the stated Bentonville Public School district policy which is on file at the Bentonville School District Office Building.

Notwithstanding any other provisions of these Articles, the purpose for which the corporation is organized are exclusively religious, charitable,

scientific, literary, and/or educational within the meaning of the section 501c3 of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law. Further, notwithstanding any other provisions of the Articles, this organization shall not carry any other activities not permitted to be carried on by any an organization exempt from Federal Income tax under Section 501c3 of the Internal Revenue Code of 1954 or the corresponding provision of any United States Revenue law.

ARTICLE X.

Review Policies

The bylaws and Standing Rules of the Boosters shall be reviewed or updated every odd fiscal year to assure that they are current with the affairs of the Boosters, the policies and procedures of BPS, and the Volunteer Handbook.

By action of the active Membership of the Boosters, the forgoing is adopted as bylaws and, in so adopting the said bylaws, this will govern the Boosters accordingly.

Adopted _____

President of the Bentonville Band Boosters

Vice-President of the Bentonville Band Boosters

Secretary of the Bentonville Band Boosters

Treasurer of the Bentonville Band Boosters